

CONFERRNCING 2016 - 2017

Silvermist Mountain Lodge and Wine Estate offers the perfect location on Constantia Nek for Conference and Strategic Management Meetings

Silvermist House accommodates various sized groups for either half or full day conferences

Meals are enjoyed at the Green Vine Eatery, with beautiful views of the vineyards, Cape Peninsula and the Constantia Wine Route

Minimum Delegates – 12

Maximum Delegates – 120

Small Group Conferences and Accommodation available on request

SILVERMIST HOUSE SEATING CAPACITY

School Room – 100

Cinema Style – 120

U-Shape – 45

Round Tables – 120

Please contact us for customised and special Conference Packages



SILVERMIST WINE ESTATE OFFERS

ESTATE ACCOMMODATION SILVERMIST FARM HOTEL SUITES

7 beautifully decorated hotel suites on the Estate

021 – 794 7601 | silmist@mweb.co.za



WINE TASTING SILVERMIST VINEYARDS

Wine Tasting 10:30 – 17:00 at the Green Vine Eatery

021 - 794 7601 | silvermistvineyards@gmail.com



RESTAURANTS GREEN VINE

Serving breakfast, lunch and all day foods

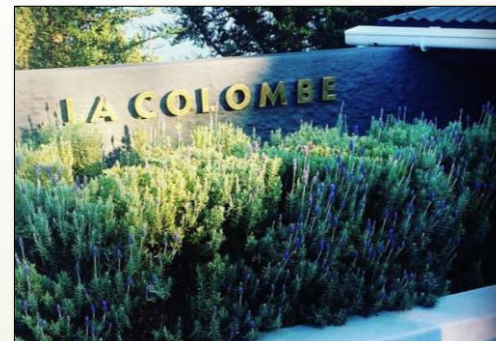
021 – 794 7601 | silvermisteatery@gmail.com



RESTAURANTS LA COLOMBE

Serving lunch and dinner

021 – 794 2390 | reservations@lacolombe.co.za



ACTIVITIES CAPE TOWN ZIPLINES

One of the Longest in Africa

021 - 795 0225 | info@saforestadventures.co.za



CONTACT DETAILS SILVERMIST WINE ESTATE

main road, constantia nek

tel: +(27) 21 – 794 7601
email: smevents@mweb.co.za

DAY PACKAGES

HALF DAY EXCLUDING LUNCH

R340 PER DELEGATE

INCLUDES:

- Venue hire: 08h00 – 12h30
- Projector screen only
- Flipchart & markers
- Notepads & Pencils
- Arrival tea / coffees with light eats
- Mid-morning tea / coffee break with eats
- Conference Host
- Wi-Fi Connectivity

EXCLUDES:

- Data Projector
- Beverages
- Lunch

HALF DAY INCLUDING LUNCH

R420 PER DELEGATE

INCLUDES:

- Venue hire: 08h00 – 13h30
- Projector screen only
- Flipchart & markers
- Notepads & Pencils
- Arrival tea / coffees with light eats
- Mid-morning tea / coffee break with eats
- Lunch at the Green Vine
- Conference Host
- Wi-Fi Connectivity

EXCLUDES:

- Data Projector
- Beverages

FULL DAY INCLUDING LUNCH

R500 PER DELEGATE

INCLUDES:

- Venue hire: 08h00 – 17h00
- Projector screen only
- Flipchart & markers
- Notepads & Pencils
- Arrival tea / coffees with light eats
- Mid-morning tea / coffee break with eats
- Mid-Afternoon tea / coffee break with eats
- Conference Host
- Wi-Fi Connectivity

EXCLUDES:

- Data Projector
- Beverages



CONFERENCE & TEAMBUILDING

Cape Town Ziplines is ideally situated on Silvermist Wine Estate and accessible from all major transport route including the Hop-on, Hop-off City Sightseeing Cape Town Bus. This is one of Africa's longest and highest Zipline tours based in Cape Town.

Silvermist Wine Estate and Cape Town Ziplines offer a combined package to include both conferencing and teambuilding activities.

HALF DAY CONFERENCE & ZIPLINING

R950 PER DELEGATE

INCLUDES:

- Venue Hire: 08h00 – 13h30
- Conference Host
- Wi-Fi Connectivity
- Projector Screen Only
- Flipchart & Markers
- Notepads & Pencils
- Arrival tea / coffees with light eats
- Mid-morning tea / coffee break with eats
- Lunch at the Green Vine
- Full 7 Ziplining Afternoon Experience

EXCLUDES:

- Data Projector
- Beverages during Lunch



FOOD & BEVERAGE

- We cater for all dietary requirements, however please note our kitchens are not Strictly Halaal nor Kosher friendly. Please note that all dietary requirements are required prior to the Conference date
- All meals will be catered by the Green Vine Eatery
- All beverages consumed during Lunch and/or Dinners are not included in the Conference Packages. Beverage accounts will need to be settled prior to the delegates departure



TERMS & CONDITIONS

- Please note that the Conference Brochure serves as a price guideline, and only once signed confirmation of your booking as well as full venue hire payment has been received by Silvermist Wine Estate, will the contract be binding
- Silvermist Wine Estate will not hold or reserve any provisional dates
- One month prior to your Conference, we require 50% of your package costs to be paid, based on your attendance numbers and package selection
- 14 days prior to your Conference, we require the balance of payment



SILVERMIST WINE ESTATE INDEMNITY

- The Conference Organiser / Company agree and undertake not to hold Silvermist Wine Estate liable for any harm, loss, damage, injury or death suffered by you or any of your guests / suppliers whilst attending the Conference or setting up for the Conference
- Silvermist Wine Estate is not responsible for any harm, loss or damage incurred due to negligent behaviour and/or actions by any delegates
- Silvermist Wine Estate cannot and will not be liable for any guests personal items left in vehicles during their time on the estate

CANCELLATION POLICY



- In the event that you cancel your Conference, after the completed Conference Booking Form and deposit payment has been received, an Administration Fee of 50% of your deposit paid will be retained as an admin / cancellation fee
- The balance of the 50% deposit fee paid will be refunded within 10 – 15 working days post receiving written cancellation and banking details provided for the refund payment
- Should you cancel your Conference 6 months or more prior to your confirmed date, and we are able to re-book a Conference on the same date, Silvermist Wine Estate will reserve the right to refund the couple of the full venue hire fee / deposit paid
- Should you cancel your Conference within 60 days (2 months) prior to your Conference date, Silvermist Wine Estate reserves the right to request 50% payment of Conference Package Costs
- In the event that you cancel your Conference within 120 days (3 months) prior to your Conference date, your venue hire fee / deposit is non-refundable
- No refunds are possible should the Conference Organiser / Company cancel the Conference due to poor weather conditions and/or any other circumstances that Silvermist Wine Estate is not responsible for
- Silvermist Wine Estate reserves the right to cancel a booking should our terms and conditions stipulated not be adhered to